



Formerly Intercommunity Justice and Peace Center

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## **Director of Development and Communications**

**Ignite Peace - Cincinnati, OH**

*Full-time | Exempt | Reports to: Executive Director*

Ignite Peace is seeking a mission-driven **Director of Development and Communications** to lead fundraising and strategic communications efforts. This is a hands-on leadership role for a dynamic team player with a passion for social justice, a talent for donor engagement, and the ability to tell powerful stories of impact.

### **About Us**

Ignite Peace (formerly Intercommunity Justice and Peace Center) educates and advocates for peace, challenges unjust systems, and the creation of a nonviolent society. Our work is rooted in our frameworks of anti-racism and nonviolence. From this foundation and shared set of values, we advocate for systemic changes to our criminal justice and immigration justice systems. Learn more:

[ignitepeace.org](https://ignitepeace.org)

### **Key Responsibilities**

#### **Fundraising & Development (60%)**

- Lead all major annual fundraising campaigns and donor appeals
- Plan and manage the Annual Gathering, our signature development event
- Coordinate peer-to-peer fundraising through recruitment and administration of our Flying Pig Marathon team
- Steward donors with timely thank-yous, receipts, and relationship-building
- Maintain and analyze donor data (Salesforce, GoFundMePro, QuickBooks)
- Partner with the Executive Director and Development Committee on long-term strategy

#### **Communications (25%)**

- Lead organizational communications strategy and implementation
- Oversee website, email communication, and social media (WordPress, MailChimp, Facebook, Instagram)
- Create engaging content for newsletters, annual reports, and event materials
- Represent Ignite Peace at public events, in the media, and with stakeholders
- Design graphics and promotional materials (Canva)

#### **Administration & Team Support (15%)**

- Support financial tracking, donor reporting, and database management
- Collaborate on organizational policies, legal filings, and office systems
- Recruit and supervise interns or volunteers as needed

Ignite Peace values collaboration—our small team shares responsibilities and supports one another.



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### Qualifications

- Bachelor's degree preferred and 3+ years of nonprofit fundraising experience
- Proven success with donor engagement, fundraising campaigns, and events
- Strong written, verbal, and visual communication skills
- Proficiency in Salesforce (or other CRM), Canva, MailChimp, and QuickBooks
- Skilled in digital platforms and analytics
- Organized, adaptable, and able to manage multiple projects
- Deep commitment to peace, justice, and nonviolence

### Compensation & Benefits

- Salary: \$57,000-\$60,000
- QSEHRA health reimbursement
- Generous PTO and flexible schedule

### Apply

Submit resume and cover letter via email to [careers@ignitepeace.org](mailto:careers@ignitepeace.org). Priority resume review will begin **January 12, 2026**. Ignite Peace is an Equal Opportunity Employer and welcomes candidates of all backgrounds and identities. We encourage applicants from marginalized and underrepresented communities to apply.